

# LE ROSEY

Le Rosey's 144<sup>th</sup> School Year

## CODES 2023-2024

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### CAMPUS JUNIOR

#### **A School for Life**

A Swiss school with an international mission, Le Rosey is a united community. Roséens maintain exceptional friendships throughout their lives, and are lifelong ambassadors of a spirit of human tolerance and respect.

#### **Actis Virtus**

Dreams, promises and commitments are meaningless unless translated into action, which, alone, can show what one aspires to.

#### **Know better so as to understand better and hence to love**

Many cultures, languages and religions are represented at Le Rosey; the enrichment that comes from knowing them demands an open mind, curiosity and a respect for differences.

#### **Develop all your talents and realize your full potential**

All Roséens should be involved in the wealth of academic, artistic, sporting, cultural and social activities which make up the daily life of the school; they make a commitment to deepen their knowledge of themselves and of all their intelligences; they are asked to make their own life choices, and, in the company of their peers and teachers, to decide independently the paths their childhood and adolescence will take.

# A. Honour Code

All Roséens undertake to be familiar with and to respect these Codes.  
Each year a signed undertaking to this effect is handed in to their Class Tutor.

## RIGHTS OF ROSÉENS

1. Respect for their physical integrity.
2. Respect for their religious, philosophical and political convictions in so far as these are compatible with Le Rosey's policy of community spirit.
3. Respect for their private life within the limits of school discipline. Teachers will not enter a student's room before signalling their intention to do so.
4. Direct access, as rapidly as possible given the circumstances, to their directors and teachers.
5. Professional secrecy from their directors and teachers for any conversation held in confidence except in cases linked to their personal safety and/or that of their peers. This also applies to written work of an intimate nature.
6. Roséens have the right to be fully informed of teachers' assessment of their academic work and behaviour.
7. Roséens have the right to be fully informed of the reasons for any punishment and the identity of the person who imposed it.

## RESPONSIBILITIES OF ROSÉENS

1. Roséens respect the rules that constitute Le Rosey Codes, both on and off the campus.
2. Roséens prioritise their knowledge and intellectual abilities. They do their best to obtain the best possible results.
3. Roséens respect the person and the cultural, religious and political convictions of their teachers and fellow pupils. They do not accept any action or propaganda contrary to the principle of respect for their fellows.
4. Roséens respect the work and the time of the directors, teachers and school employees. They adopt the rules of politeness customary in Switzerland.
5. Roséens take an active part in the artistic, sporting, cultural and religious activities, which contribute to the development of their personalities, according to their choices and under the guidance of the Head of House.
6. Roséens adhere to the principles of intellectual honesty, which forbid cheating and deceit in order to obtain a result in academic work or sports.
7. Roséens are under the obligation not to waste their time and the financial resources of their parents by adopting a lazy and passive attitude.

# B. Work Code

## Timetables and Academic work

### Three principles govern the timetable:

- Priority is given to academic work.
- Sufficient time (which can always be increased) should be set for study.
- Every day, time is allocated to arts and sports.

### IN ROLLE

Every Tuesday: 7.45am - 7.55am Junior assembly; Monday: 11.45am - 12.30pm general assembly.

Times	Monday, Tuesday, Thursday, Friday	Wednesday	Saturday	Sunday
7am - 7.55am	Wake-up, washing, room order, breakfast			
8am - 2pm	Academic block			
8am - 8.40am	1 <sup>st</sup> period			
8.40am - 9.20am	2 <sup>nd</sup> period		9am: Wake-up, breakfast	
9.20am - 10am	3 <sup>rd</sup> period		10am - 11.30am: Handicraft or sports activities	See weekend activities
10am - 10.20am	Break			
10.20am - 11am	4 <sup>th</sup> period			
11am - 11.40am	5 <sup>th</sup> period			
11.50am - 12.30pm	Lunch (Monday at 12.20pm, after the school assembly)		12.15pm - 1pm Lunch	
1.15pm - 2pm	6 <sup>th</sup> period		See weekend activities	5.30pm: Return from week-end  5.45pm - 6.30 pm: Study Hall
2.15pm - 3.30pm	Sports	2pm - 2.40pm: 7 <sup>th</sup> period		
3.30pm - 4pm	Shower / Tea	2.40pm - 3.20pm: 8 <sup>th</sup> period		
4.15pm - 5pm	Activities	3.30pm - 5pm: <i>Sortie</i> / <i>Retenue</i>		
5pm - 5.40pm	Private lessons / Free time / Library	5pm-5.45pm: Free time		
5.45pm - 6.30pm	Study Hall*	5.45pm - 6.30pm: Study Hall		
6.40pm - 7.20pm	Dinner			
7.25pm - 8pm	Outdoor playtime			
8.45pm	Bed time Cl. 7/8/9			
9.15pm	Bed time Cl. 6			

\* On Friday, only for class 6.

### IN GSTAAD



See winter addendum to the codes.

**In Rolle**, externs arrive at school at 7.55am (7.45am on Tuesdays for Junior assembly) and leave at 4pm.

**In Gstaad**, externs arrive at 8am and leave after skiing at 4.30pm (on Thursday at 6.30pm after sport).

The Directors of boarding ensure that priority is given to academic studies by checking the balance between scholastic and extra-curricular activities.

## Academic structure

1. The academic year is divided into three terms with the first and third terms containing two *vingtaines* (periods of 5-6 weeks). Academic grades are reported numerically at the end of each term. At the end of the *vingtaines* in October and May a progress report with comments but without grades is issued. Both *vingtaine* progress and termly graded reports are mailed to parents and can be consulted on the parents' website.
2. There are two sessions of examinations for class 6 and long tests for classes 9 to 7: at Christmas and at the end of year. The results of these examinations/tests also appear on the termly report and help to establish the overall average of the student.
3. The evaluation of academic work is based on the results of tests, written work, oral presentations, projects, etc. The marks are not negotiable with the teachers. They reflect the value of the work produced out of 7 according to the following scale\*:  
Excellent= 7 | Very good= 6 | Good= 5 | Acceptable= 4 | Poor = 3 | Very poor= 2 | Unsatisfactory = 1 |  
Cheating or work not handed in on time = 0.
4. The end of year report also recognizes and records two levels of distinction, "Highest Achievement" and "Honour", which if maintained, will be recognized in the prize-giving ceremony in June. "Highest Achievement" students are those with an average of 6.5 or above. "Honour" students are those with an average of 6.0 or above. A special mention is added when the pupil has regularly obtained three stars (see below point 9) during the year.
5. All reports include subject teachers' comments and the classroom teacher's comment. These are complemented by comments from the *doyen* and a remark from the Academic Head.
6. Promotion to the following year depends on the student obtaining an average grade of 4; if promotion is not immediately accorded, the Teachers' Council and the *doyen* will decide whether:
  - promotion is conditional on studies carried out over the summer followed by exams in September
  - promotion is conditional on obtaining pass marks in September exams
  - the pupil should repeat a class (this may happen only once throughout a student's time at Le Rosey)
  - the pupil should not be re-admitted to Le Rosey at the beginning of the next academic year.
7. In every *vingtaine* and termly report, in each academic subject, students are graded from 1 and 5 for their "Approach to Learning and School Life" in different areas according to detailed rubrics. The criteria are:
  1. General Attitude
  2. Learning Skills
  3. Organization
  4. Respect for Others
  5. Initiative and Courage.
8. The same criteria are adjusted to grade students' attitude in the boarding house, towards sport and the arts.
9. Pupils receive a number of stars, which reflects the quality of their attitude and work, and a distinction for the most engaged students in each report.  
 = Very Good;  = Good; Satisfactory; Insufficient  
Each symbol signifies a certain level of privileges.
10. Classes begin on time; late arrivals are sanctioned by the teacher. Classes finish when the bell rings. At the end of class, the pupils wait to be dismissed by the teacher. Teacher and students only leave the classroom after having put chairs and desks in their proper places, picked up loose papers and left the room tidy.
11. Homework must be noted in a work diary. It should be completed in study hall and should be handed in on the day indicated by the teacher; it will be marked, corrected and returned to the pupil as soon as possible. Tests are carried out in class and are limited to two a day.

12. Textbooks are distributed by teachers. The school shop sells all necessary school stationery items. For any other purchases, parental authorization is required.
13. Carrying a phone or using a phone is not allowed during the academic block.
14. iPads are available for classes 6/7/8/9 students. An IT course is taught in each class. Connection to the Internet is available across the campus. Before being allowed access, a student has to give his/her device to the Network Administrator who checks the operating system (allowed only in English or in French), and installs all necessary software. Using a personal device relies on a number of ethical rules (see D Section).
15. All Juniors must wear a watch and an electronic badge (the “key” to buildings).
16. Pupils are not allowed in classrooms during break, lunch or any other time without a teacher.
17. Pupils are expected to catch up on work missed through absence.

## English-French Bilingualism

1. Le Rosey is an English-French bilingual school whose aim is to produce students with a mastery of both languages. This involves a commitment to learning and communicating in both English and French.
2. To recognize and encourage English-French bilingualism, all students are required to take classes in both languages.
3. To be considered as following a Bilingual programme (and to have it indicated as such on the report), students in class 6 must study at least two subjects (from Maths, Sciences, History and Geography) in their L2.

## Arts

Music classes, instrumental practice, choir and art lessons are included in the weekly programme of each pupil. In addition, private music lessons, workshops and participation in the orchestra can be added to enhance a pupil's musical development. Each student needs to practise the instrument chosen for 20 minutes at least twice a week.

## Sports

At the beginning of each term the sports department organises the Junior sports programme: in the 1<sup>st</sup> and 3<sup>rd</sup> term, Judo, Football, Basketball, Netball, Dance, Swimming, Tennis, Athletics and Physical Education are offered; in Gstaad, all students ski, go ice-skating, play Ice-Hockey or go swimming.

## Study Hall

Pupils have a daily study hall lasting 45 minutes. They study in classrooms and are supervised by a teacher. Study is to be done without an iPad, except with specific authorization from the teacher (last 10 minutes of study hall). Study hall may be extended if necessary.

## Private lessons / Free time

Private language and music lessons or tutoring (usually from 12.30pm to 1.10pm or from 5pm to 5.40pm in Rolle and from 5.45pm to 6.30pm in Gstaad) can be arranged through the appropriate Head of Department on receipt of parental agreement. Pupils are required to attend lessons when these have been arranged. At this time, pupils without such classes may attend their musical instrument lessons, or are free to remain in their room, perhaps in order to tidy it, or they may play outside under supervision.

## Activities

At the beginning of 1<sup>st</sup> and 3<sup>rd</sup> term various activities are offered to boarding pupils: theatre, orchestra, book writing, fashion creation, cooking, animal care (farm), gardening, handicraft, etc. Pupils sign up for the whole term. They are advised on their choice of workshops by the Directors of boarding who check that each pupil's timetable is well balanced.

# C. Campus Life

## Boarding house

1. After consideration of the students' requests, rooms are allocated by the Directors of Boarding and the Head of House.  
A justified change of room may be requested at any time. Room arrangements are changed three times a year, due to the move to Gstaad.
2. Pupils may decorate their rooms as they wish. It is forbidden to use nails, drawing pins or blue tac.
3. Pupils are forbidden to keep of a sum of money greater than the weekly pocket money distributed by Le Rosey.  
The amounts are CHF 20 for younger juniors; CHF 30 for class 6. Any additional money, credit and direct debit cards must immediately be handed in to the Directors of Boarding.
4. Pupils are not allowed to have food in their rooms but they may keep a reasonable amount of snacks in their "casier" downstairs, under the control of the *gouvernante*, and accessible on specific days (Wednesday and weekend).
5. Intern pupils may bring a mobile phone with parental control, age-appropriate electronic games or books and a hair dryer.  
Other electrical or electronic appliances are forbidden.
6. Mobile phones are authorised for intern pupils under the following conditions: **one mobile phone per child**, the number must be given to the Directors of Boarding. Students must leave their mobile phones in the appropriate box until 5pm (except when required to take them for security reasons e.g. when travelling, skiing). Any unknown mobile phone will be confiscated for the term.
7. The Juniors are allowed to use electronic devices and phones for leisure and calling their parents between 5pm and 5.40pm as well from 8pm to 8.15 / 8.30pm and with supervision at the weekend. Exceptions can be arranged (7.30am-8am) due to time differences. Skype or the equivalent may be used once a day.
8. Boarding House Teachers will take care to ensure that all students have a proper night's sleep. In the fifteen to thirty minutes preceding lights out students must read, and the use of electronic equipment of any sort is forbidden until wake-up. Teachers collect all electronic devices at lights out and keep them in a locked computer cupboard.
9. Inappropriate use of electronics will result, in the first case, in confiscation for a short period (one day, three days, one week, two weeks) and, in case of repeated inappropriate use, confiscation until the end of term. Students may call their parents from the Boarding Directors' office.

10. Bedrooms are to be kept tidy and the bed made every morning before breakfast. They are cleaned daily by school domestic staff.
11. Class 6 pupils keep their academic material in their bedroom. Material is prepared the night before for the next day. Classes 7 and 8/9 pupils keep their academic material in their classroom.
12. The exceptional environment provided by the Le Rosey campus must be protected. Cleanliness on the campus; the use of rubbish bins; separation of different types of rubbish; care for the use of water and other energy sources – are all rules which must be observed. It is forbidden for pupils to take food or drinks into rooms not intended for eating meals.
13. Resident nurses are responsible for taking care of cases of illness, accidents, medical and dental appointments, etc. If necessary, pupils are treated in the school infirmaries. With a Director's permission, pupils can go to the infirmary outside class times for all health problems. In emergencies, they may go there at any time. Under no circumstances can pupils keep medicines/vitamins. These must be given to the Directors of Boarding who will oversee all forms of treatment.
14. All medical appointments in Switzerland are made by the nurses; for appointments outside Switzerland parents must first consult the doyen so as to keep disruption to the child's school life to a minimum. A medical report or certificate must be given to the school following such appointments.
15. Parents are welcome on the floors at the beginning and the end of the term as well as by asking permission from the director or teacher on duty.
16. Any birthday gifts as well as all parties celebrated outside Le Rosey should be appropriate for the age of the children and avoid excessive shows of wealth. The presence of the parents is required for off-campus parties.
17. Absence through illness must be authorized by the school health assistant or in the case of an off-campus absence by a medical certificate after the second day.

## Tidiness, dress and manners

1. Every 3 weeks, the pupils are given an attitude grade based on their behaviour in the boarding house:



Very good



Good



Needs improvement



Immediate change required

Privileges and loss of privileges, as well as team points, are based on this grading system. Pupils in Class 6 can gain special privileges.

2. On normal days the students must wear simple, clean clothes adapted to climatic conditions. Sports clothes and shoes, T-shirts and caps are reserved for sports!
3. The **boys' dress code demands that:**
  - they should wear long trousers (traditional jeans are acceptable) neither faded, fringed or torn
  - they wear a shirt (tucked into trousers) or polo-neck and, if desired, a pullover or jacket
  - smart bermuda shorts (weather permitting)
  - on certain occasions (*fêtes*, conferences, visits or trips) they must wear the school uniform: a navy blue blazer with the Rosey badge and tie, white shirt, and grey trousers (the school provides the Rosey badge and tie. Blazers and grey trousers are available to order)
  - tidy, respectable haircut, not dyed with an unnatural colour
  - the sport uniform is required for any sports competitions off campus.
4. The **boys' dress code forbids:**
  - t-shirts, hoodies, sports clothes outside of sports periods and weekends, caps
  - earrings, any kind of piercing and tattoos
  - visible expensive designer accessories.

5. The **girls' dress code demands that:**

- they should wear a skirt of a reasonable length or long trousers (traditional jeans are acceptable) neither faded, fringed or torn; or a dress covering shoulders (no spaghetti straps). Bermuda shorts are allowed, weather permitting
- they wear a blouse or polo-neck or top covering both midriff and shoulders
- a modest dress (i.e. of a reasonable length and without leaving shoulders bare)
- on certain occasions (*fêtes*, conferences, visits or trips) they must wear the school uniform: a navy blue blazer with the Rosey badge, white dress with the Rosey scarf, and navy blue or black sandals or flat shoes (without a heel)
- their hair should be clean and reasonably styled, not dyed
- for any sports competitions off campus, the sport uniform is required.

6. The **girls' dress code forbids:**

- extravagant clothes or items of beach wear
- t-shirts, hoodies, sports clothes outside of sports periods and weekends
- provocative clothes (low necklines, bare midriffs, transparent clothes), high heeled shoes
- leggings may only be worn with a long top
- untidy hair, make-up, nail varnish, valuable jewellery, tattoos, piercing (except discrete earrings)
- visible expensive designer accessories.

7. If a pupil fails to respect the dress code, the Head of House will decide on what he or she is to wear for a week.

8. Vocabulary must be free from swear words.

9. The relationship between adults and pupils is based on the classical standards of politeness – it relies on mutual respect.

Pupils stand up when adults enter a classroom and doors should be held open to allow them to enter a building first.

Pupils greet adults when they pass.

10. Roseans live in a fulfilling community that allows them to learn and grow without intimidation, humiliation or injury. The entire community, including the students, have a responsibility to encourage, develop and, where necessary, restore constructive relationships. Bullying is a deliberate and generally repeated aggression over time; its purpose is to hurt and to frighten. Common bullying behaviours include: unwanted physical contact; regular insults, humiliation or rumours. Any form of bullying or harassment, in person or online, must be reported. It will always be dealt with through dialogue, punishment or a disciplinary council, depending on the circumstances.

11. Manners on campus should be marked by courtesy: one greets people politely in the morning; doors should be held open for the person following; one avoids vulgar language; one covers one's mouth when one coughs; one does not spit or throw litter on the ground; toilets are left clean. Visitors to the school should be welcomed with courtesy and, if necessary, taken to the Directors of Boarding.

12. Table manners are dictated by Swiss custom. One eats with a straight back and with the hands, but not with elbows, on the table. Everyone sits at their designated table and cannot change place without permission. Pupils must excuse themselves to the teacher at the table before sitting when arriving late. If a guest arrives in the dining room all pupils must stand. Nobody can get up and leave the dining room before the director has risen to signal the end of the meal. A pupil may not leave table without permission from the teacher in charge of the table.

13. Personal hygiene is strict and checked by staff members: morning and evening ablutions, clean hands for meals, daily showers. The intern teachers check that the students are dressed in clean clothes.

14. Punctuality is required throughout the day (classes, meals, sports, activities and study hall). Free movement about the campus is subject to safety rules.



## Class 6 Statute

### Privileges

#### Boarding house

- Check-in at 8.15pm on the floor and bedtime at 9.15pm
- Check- in and /out on campus (instead of downtown) for *sorties* on Wednesdays and Saturdays.
- Choice of shower time on Wednesdays and weekends.
- Access to a greater perimeter on campus.
- Access to the school cafeteria on Wednesdays between 3.30pm to 5pm
- “Group *sortie*” on Fridays with a teacher between 7pm and 9.30pm
- Special activity reserved with the *Cadets*, for example, on Saturday or at the weekend.
- A special event reserved for girls and for boys.
- Access to the library and PHCH.

#### Academic

- Possibility to miss an *atelier* to do individual work.
- If 2 stars, the possibility of doing study hall in the bedroom on Wednesdays, Fridays and Sundays.
- Participation in the «Academic Pentathlon» program for students with 2 stars or 1 star.

### Requirements

- Class six students are expected to be role models for the younger juniors.
- Disciplinary issues will result in less freedom and a stricter punishment than for primary students.
- More responsibility and autonomy progressively required during the school year.

#### Boarding house

- Take responsibility in the boarding house (and win points for their team).

#### Academic

- The curriculum and rhythm of work are that of a secondary school programme.
- If need be, work (including that requiring an iPad) may be finished during free time; for example, after dinner.

## Weekends, *Sorties* and holidays

1. For boarders, parents should submit weekend invitations before Thursday lunch by email to the Directors of Boarding. Departure time is on Friday at 4pm for classes 7/8/9 and 5pm for class 6 students in Rolle and 5pm for classes 7/8/9 and 5.45pm for class 6 students in Gstaad. Return is on Sunday at 5.30pm.
2. Only parents and, with their permission, close family members aged at least 25, can invite pupils for the weekend. Parents or close family members must remain with their child(ren) throughout the weekend.
3. With the permission of their Director of Boarding, Juniors whose parents live close to the school, as “local boarders” may spend Wednesday and Sunday evening and over night at home
4. On certain weekends, pupils must remain at school (*Week-end de Connaissance*, expedition cl. 6, a weekend trip or if they are sanctioned, ...). Parents will be informed in advance.
5. It is recommended that parents ensure that their children do not go to bed too late on a Saturday night. The children have a heavy weekly schedule and need to rest, and fatigue incurred over the weekend is a major cause of academic under-achievement.
6. Juniors are allowed to invite only **one** other student to stay with them during the weekend with the authorization of those parents concerned.

7. Holidays: all campus departures must respect the school calendar and be clearly communicated to the Director of Boarding. If flight schedules make it impossible to respect the date and time of return, the pupil is welcome to arrive the day before. Parents are requested to provide written confirmation of the flight number and time of arrival in Geneva to the Travel Office. The travel secretary helps with reservations, ordering plane tickets, visa etc.

Please give her precise details in time: Christmas and Easter periods are always heavily booked and often require reservations months in advance.

For safety reasons, no departure on vacation will be allowed without the written permission of the parents indicating the destination of the student, the departure time and means of transport.

8. Any exception to the times of weekend or holiday departures and arrivals must be approved by the Director of Boarding. If the absence includes class time, the *Doyenne* must also give her permission. As well as incurring a day of restriction for each day absent, an unauthorised absence will be recorded on the school report.
9. During the first term, the juniors have a mid-term break while the seniors have their cultural trips. The Juniors' cultural trip takes place in May.

## Boarding Pupils' *Sorties*

### 1. Weekly *Sortie* in **Rolle**

The Wednesday sortie takes place from 3.50pm to 5pm. Pocket money is given to the students before going on *Sortie*.

Intern students can be invited and must be picked up by a family member after 3.20pm and must return for evening study hall at 5.45pm. This request should be made to the Directors of boarding before noon the previous day.

### 2. Weekly *Sortie* in **Gstaad**

The Saturday sortie takes place from 2pm to 3.30pm Pocket money is given to the students before going on *Sortie*.

## Security

1. The Juniors' parents must inform the Director Boarding of the onset or development of all medical problems and of any allergies that they may suffer from.
2. The Juniors or their parents are encouraged to communicate to an adult of their choice any concerns they may have regarding their safety. Where necessary, these communications will be treated with the degree of confidentiality requested by the student.
3. The entrances to Le Rosey are strictly controlled and barriers prevent access to non-identified vehicles. Security agents patrol the campus and challenge any strangers. The doors of all the boarding houses are closed and can be opened only with an electronic badge. Pupils must immediately inform the Boarding House Director in case of loss of their badge; the cost of a replacement badge is deducted from weekly pocket money.
4. Any departure from campus must be preceded by a check-out with the appropriate member of staff. Returns must be validated by a check-in.
5. Pupils must never stay alone when off campus.
6. During sorties, expeditions and trips organized by the school, teachers' instructions must be followed; if they are not respected, the pupil concerned will appear before a disciplinary council.
7. Instructions as to the procedure to be followed in case of fire are given every term. Teachers' instructions must be followed; if they are not respected, the pupil concerned will appear before a disciplinary council.

8. Matches or cigarettes lighters, firearms or imitation firearms, offensive weapons or personal defence devices are prohibited on campus.
9. Students may not use the swimming pool unless supervised by a teacher. All users must first use the footbath and shower.
10. Drivers of school transport are not allowed to start the engine until all passengers have fastened their seat belts. Unfastening the seat belt while the bus is in motion is considered a serious infringement of the rules. The driver must wear footwear suitable for driving.

## D. Use of technology

1. Pupils are asked to exercise caution when connecting to social networks and never to post information which could be used against them or which would allow their whereabouts to be determined.
2. It is the responsibility of each pupil to back up his or her data and Le Rosey cannot be responsible for the loss of any data or files.
3. Using a personal device relies on some ethical rules:
  - “free access” does not mean access to anything: filtering software should theoretically prevent access to materials that are harassing, fraudulent, or obscene. No Roséen will consult, download or print material from such sites; if this rule is broken, his or her laptop will be confiscated and its user may be permanently denied Internet access
  - plagiarism, and in particular the unattributed use of material downloaded from the internet, constitutes a serious case of cheating
  - users must refrain from acts such as hacking, opening of an offensive blog, diversion of Internet site or image, personal attacks, damage to Le Rosey’s reputation, and any act that damages or wastes technology resources or prevents others from using them. Le Rosey reserves the right to confiscate computers and examine files should there be evidence or strong indications of improper use of technology
  - users must maintain confidentiality of student information; they must not access another person’s individual account or files without prior consent. The person in whose name an account is issued is responsible at all times for its proper use
  - Le Rosey reserves the right to carry out random IT checks to ensure that students are using their electronic devices appropriately
  - electronic devices must have parental control and suitable anti-virus software.

# E. Disciplinary Code

**The following are considered to be major offences and lead to immediate expulsion:**

1. The possession and consumption of drugs (including marijuana but excluding alcohol and tobacco products, which are mentioned below), of any nature, either at Le Rosey or during weekends and holidays. Drug tests are obligatory and may take place at any time. Any attempt at cheating during the course of a drug test is considered an admission of guilt.
2. Leaving a building without authorization between *coucher* (lights out) and *lever* (wake up).

**The following are major offences; they lead to an appearance before the Disciplinary Council:**

3. All forms of theft; it is also forbidden to enter any room to borrow anything without the permission of its owner.
4. Any physical or verbal violence, “bullying” or serious disrespect towards a peer or adult capable of causing mental or physical injury either at school or elsewhere.
5. The possession, or consumption, of alcoholic drinks on campus.
6. Smoking. As part of its overall health policy, Le Rosey requires students not to smoke, consume or to be in possession of tobacco products either on or off campus (including e-cigarettes and shisha smoking, etc.).
7. Being found on the *étage* with a person of the opposite sex as well as the excessive demonstration of affection.
8. The failure to observe safety rules, particularly during expeditions, excursions or sporting activities; the use of matches or lighter or having a naked flame in school premises; setting of a fire alarm by accident or through negligence.
9. The infringement of Swiss law.

**The following lead to a “restriction day”:**

10. An accumulation of punishments which appear to have no effect on a student’s behaviour or academic work; continual indiscipline or lack of respect for Le Rosey property; words or deeds which damage the reputation of Le Rosey.
11. The use of social media other than for communication with close family.
12. Academic dishonesty relating to cheating in homework and examinations.

# F. Sanctions

The following are the most common sanctions:

Type of sanction	Usual reason	Sanction
<b>Detention-Study</b>	Lateness, homework not submitted or no material	Work given on Wednesday afternoon (Rolle) or Saturday afternoon (Gstaad).
<b>Detention-Discipline</b>	Lack of discipline in class or boarding house	A variety of different tasks on Wednesday (Rolle) or Saturday afternoon (Gstaad).
<b><i>Retenue de rangement</i></b>	General untidiness in class or boarding house	Tidying up and helping in the Juniors building during a whole week.

Repeated (3 times a week or 4 times a *vingtaine*) *retenue* (detention) leads to a “restriction”. This means that the pupil will be required to help out with jobs on the campus on a Saturday.

## Academic council

This council is convened by the *Doyenne* for every serious case of academic infringement (Lack of efforts to respect the “F.A.I.R.” Juniors values in academics). The Council comprises the teacher(s) concerned and the *Doyenne*. The Council gives a sanction, a warning and sends a letter to the parents.

## Intern council

This council is convened by the Directors of Boarding for every serious case of infringement in the boarding house (Lack of efforts to respect the “F.A.I.R.” Juniors values in boarding). The Council comprises the intern teacher(s) concerned and the Directors of Boarding. The Council gives a sanction, a warning and sends a letter to the parents.

## Disciplinary council

Convened in the event of a serious issue, the Council comprises: the general director and/or the head of academics; directors of boarding and *Doyenne*; the head of house and the class teacher and, by invitation, any other teacher concerned. The Council discusses the problem and listens to the student’s explanations. The Council decides on one of the following sanctions in order of gravity: a warning and punishment, a three day suspension (which can be done at Le Rosey), a longer suspension (minimum of one week) or expulsion. Parents are always informed of the decision in writing.

## Automatic expulsion

The General Direction may decide, without consultation, on the automatic expulsion in the case of violation of the rules (see p.12, Disciplinary Code).

# G. Parents' Responsibilities

Common sense tells us that Le Rosey cannot modify its educational approach to fit those of all the families who have entrusted their children to the school; it is these families, who have chosen Le Rosey, with its disciplinary principles and values, who must adapt.

We are aware that this is not always easy but if the Rosey experience is to be successful, much will depend on the collaboration between parents and school: how can we expect students to respect rules to which their parents accord little attention or importance?

In consequence, we offer a number of friendly suggestions.

- It can be very useful to read the Codes and discuss them with your children. Le Rosey's values and disciplinary principles will be better understood and respected if they have been approved and adopted by parents. Respect for the Codes is essential for community life and safety at Le Rosey.
- We know how difficult it is for parents to accept the concept of "One Rule for All". It is nevertheless essential for balance in community life and for creating a sense of equal treatment. Every "special request", such as a postponed sanction, an early weekend or holiday departure, appears innocuous: yet multiplied many times over by dozens of families, it makes community life impossible to manage.
- Parents who do not give in to pressure from their children, when they say "the others" have more rights or privileges than they do, deserve special recognition.
- Instantaneous communication between parents scattered across the world and their children at Le Rosey represents enormous progress, allowing close family ties and a greater sense of security. There are, however, other, less manageable consequences: students can become less independent, they can take longer to settle in, a barrier between school and student can appear, and rapid emotional reactions can be encouraged.
- As telephone and computer use is limited for the Juniors, it is important to respect the schedules set out in the Codes when contacting your child. (please refer to C-7, page 6).
- We recommend that parents set up a family account so as to supervise which apps their child downloads as well as to control the use of Netflix, etc.